

### *POLICY GROUPS TERMS OF REFERENCE*

*There will be seven Policy Groups as follows:-:*

- Capital*
- Communities*
- Children & Families*
- Adults*
- Environment*
- Policy and Performance*
- Regeneration*

*The Policy Group will:*

- 1. Develop and review policy*
- 2. Advise upon significant service delivery issues*
- 3. Consider financial and performance information*
- 4. provide advice on business within the appropriate Portfolio and, on occasion, to other Portfolios*
- 5. be the main vehicle to enable all members to participate in policy development*
- 6. have oversight of service developments and significant service delivery issues*
- 7. contribute to policy development across the full range of Portfolio issues, and support the Portfolio in Cabinet matters*
- 8. from time to time lead policy projects specially commissioned by the Portfolio Holder to progress issues of significance*
- 9. facilitate cross-directorate linkages amongst services working on related issues and seek to ensure that officers take account of Council priorities*
- 10. take a medium to long term view to ensure policy coherence*
- 11. provide the Portfolio Holder with up-to-date information on emerging service issues*
- 12. promote a collective approach to lifting performance of the Council and build leadership that enables the Council to carry out its duties to best effect*
- 13. Be able to call before it senior officers of the Council and Cabinet members in order to assist it in its work.*

*Note: the Policy Groups will be reviewed once the Leader of the Council has been appointed and Portfolio Holders and their remits have been announced.*